



**Resolution 2022 - 1099**

**A RESOLUTION OF THE TOWN OF CAMP VERDE, ARIZONA ESTABLISHING A  
PARKS AND RECREATION COMMISSION**

**Whereas, the Mayor and Town Council believe that a Parks and Recreation Commission will enhance the lives of the Citizens, and**

**Whereas, the establishment of a Parks and Recreation Commission is important in supporting parks and recreation activities, and**

**Whereas, creating opportunities for people to enjoy our historic western rural small-town community and our parks and recreation activities are part of that enjoyment.**

**NOW THEREFORE, the Mayor and Common Council of the Town of Camp Verde resolve that the Town of Camp Verde hereby establishes a Parks and Recreation Commission with the following:**

**Vision:** The Parks & Recreation commission will assist the Town Council by supporting parks and recreation in being the leader to help make Camp Verde a beautiful place to live and visit with the continued improvement of recreation programming, facilities, parks and outdoor recreation spaces contributing to community happiness, health and wellness.

**Mission:** "Creating opportunities for people to enjoy and get involved in our Camp Verde lifestyle by enhancing, cultivating and protecting the historic, western, rural small-town experience for people living and visiting through the Town's parks, trails, events and recreation.

**Establishment:** The Parks and Recreation Commission shall consist of a minimum of 5 and a maximum of seven (7) members appointed by the Town council to promote the physical fitness and mental well-being of Camp Verde citizens of all ages.

The Parks and Recreation Commission shall hold office for three (3) years from the date of their appointment, unless sooner removed by the Town Council for good cause.

Upon first appointment of the Parks and Recreation Commission of the Town, they shall, at their first meeting, divide themselves into three (3) classes, three (3) members to serve one (1) year, two (2) members to serve two (2) years, and two (2) members to serve three (3) years.

Should a Commission member resign, be removed for good cause, or for any other reason be unable to continue their duties, they shall be replaced by appointment of the Town Council to serve the remainder of that individual's term.

The Parks and Recreation commission shall meet as often as necessary to conduct their business, but not less than once each month.

The issues of Parks and Recreation, including proposals and suggestions, shall be prepared in written form, and presented to the Town Manager to be placed on the Town Council agenda to be discussed and acted upon by the Town Council.

The Parks and Recreation Commission established by the Town Council shall incur no debts nor make any purchases nor enter into any contracts binding the Town. All matters coming before this Commission involving the expenditure of money or the making of agreements or contracts shall be referred to the Town Council.

The Town Council shall have full and final authority on all Parks and Recreation issues, and no issues shall be concluded by anyone else unless so directed by the Town Council.

**Purpose:** The Parks & Recreation Commission shall serve at the appointment of the Town Council and shall act in an advisory capacity to the Town Council in matters pertaining to and in the advancement of sound planning and programming concerning parks and recreation as follows:

- A. Assist, and advise the Town Council through Town staff in the purchase, sale, lease or other method of acquiring or disposing of lands, structures and facilities (anything designed, built or installed to provide function or service) for current or future parks or recreation.
- B. Assist and advise the Town Council through Town staff in establishing general priorities and strategic plans related to parks and recreation.
- C. Assist and advise the Town Council through Town staff on policies, rules and regulations relating to the operation, use, care and maintenance of areas and structures owned, leased or otherwise acquired by the Town for use as parks and recreation.
- D. Assist and advise the Town Council through Town staff in developing fees and revenues, including grants, in support of parks and recreation.
- E. Assist and advise the Town Council through Town staff by advocating, educating and informing the public about parks and recreation programs, facilities, plans and needs. This will occur through public outreach and interaction to include volunteering, public speaking and otherwise assisting with Parks & Recreation outreach and education efforts.
- F. Assist and advise the Town Council through Town staff by helping with the development of long-range strategic plans to improve parks and recreation facilities and programs.
- G. Assist and advise the Town Council through Town staff by any other duties related to parks and recreation deemed necessary and requested by the Town Council.
- H. Commission members will have no authority over nor give any direction to any Town employee.

I the undersigned Dee Jenkins being the duly elected and qualified Mayor of the Town of Camp Verde, certify that the foregoing Resolution is a true, correct and accurate copy

**PASSED AND ADOPTED** by a majority vote of the Mayor and Common Council of the Town of Camp Verde at the Regular meeting on November 16, 2022.

*Dee Jenkins*  
Dee Jenkins, Mayor

Attest:

*Cindy Pemberton*  
Cindy Pemberton, Town Clerk

Approved as to form:

*William Sims*  
Town Attorney